

CPD Summary of Requirements 2023

Cycle duration: 1 July 2022 – 31st December 2023 (18 months)
 Thereafter, annual cycle: 1st January 2024 – 31st December 2024.

Min CPD hours required: 50 hours a year, across the domains as below:

CPD Domains and Annual Hourly Requirements

Total Annual (hours)	Educational Activities (EA) minimum hours	Outcome Measurement (OM) minimum hours	Performance Review (PR) minimum hours	Remaining hours across OM/PR	Remaining Hours across any domain
50	13	5	5	16	11

Domain	Description
Educational Activities	Includes participation in structured learning, self-directed learning, education events, involvement in leadership roles and College activities etc
Outcome Measurement	Includes measurement of outcomes of care, benchmarking of performance with peers and reflecting on patient outcomes. Can include clinical audits, writing guidelines/statements, publishing articles, assessing incident reports, research.
Performance Review	Includes reviewing and reflecting on actual work processes and can include feedback from peers, colleagues and patients, peer review and discussions. A personal reflection on how an activity you have engaged in has contributed to your personal development and improvement to your scope of practice can also be included in this category.

All activities must be logged in the [RANZCOG CPD Integrate Portal](#) with any supporting evidence.

Mandatory CPD requirements	<ul style="list-style-type: none"> • <u>Professional Development Plan (PDP) (Mandatory)</u> <ul style="list-style-type: none"> ○ Plan your learning goals and self-evaluate your engagement in CPD activities at the end of the year as you prepare your PDP for the next year. • <u>Structured Annual Conversation (Mandatory for New Zealand Fellows)</u> <ul style="list-style-type: none"> ○ Review your achievements from the previous year with a peer, colleague or employer through a process of reflection and discussion to help plan your PDP for the next year. • For Subspecialists (2023) <ul style="list-style-type: none"> • Minimum of 35 hours a year related to subspecialty scope of practice. • CGO (20 hours of multidisciplinary meetings a year) • CREI and CU: include at least one goal from the areas: <i>Education and Training, Research, Leadership</i> and, <i>Governance</i> to include in their Professional Development Plan (PDP).
CPD Program Level Requirements	<ul style="list-style-type: none"> • Participation in activities for: <ul style="list-style-type: none"> ○ Culturally safe practice ○ Addressing health inequities ○ Professionalism ○ Ethical practice

CPD Resources and References

- [CPD Framework and list of activities](#)
- [CPD Framework Definitions](#) (definitions of all activities listed in the CPD Framework)
- Templates for recording CPD activities accessed via [Integrate](#).

Retention of CPD records for audit

- For CPD audit purposes, please retain records of your annual CPD activities for three years after the end of each one-year cycle.