

# RANZCOG Trainee Selection Process - NZ

## CV/Application Scoring Guidelines - 2024

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### Important:

RANZCOG will not tolerate false declarations. Information found to be misleading may result in immediate disqualification of the application and could result in a lifelong ban from making future applications. Annually, a minimum of five percent of all applications will be audited. Applicants are obligated to contact RANZCOG if there is any change to relevant clinical experience after the submission of their application.

### Points allocation per section

Sections	NZ
1. Clinical Experience (O&G and outside of O&G)	15
2. Academic (Excellence and Awards)	6
3. Research (PhD, publications, presentations)	3
4. Professional (Related qualifications, PVP and PD courses)	6
5. Rurality and Indigenous identity	15
6. Outstanding Leadership and Altruism	11
<b>TOTAL</b>	56

### Documentary evidence

- Is required if applicant is claiming points for that section
- When no evidence is provided, no points will be awarded
- Must be in an accessible file

### Appendices

Appendix 1 - Recognition of Prior Experience (RPE)

## Recognition of Prior Experience (RPE)

Applicants to the FRANZCOG Training Program who have undertaken O&G specialist training overseas may be eligible for points in the Selection process.

Please refer to Appendix 1

## 1. Clinical Experience

Category	Criteria and scoring
1.1 Clinical experience in O&G in New Zealand	<p>Points:</p> <ul style="list-style-type: none"> <li>0 points (less than 23 weeks experience)</li> <li>3 points (23 to 45 weeks experience)</li> <li>6 points (46 to 68 weeks experience)</li> <li>9 points (69 to 91 weeks experience)</li> <li>12 points (92 weeks or more experience)</li> </ul> <p style="text-align: right;">0 or 3 or 6 or 9 or 12 points</p> <p><b>Criteria:</b></p> <ul style="list-style-type: none"> <li>✓ Experience must be in Australia or New Zealand.               <ul style="list-style-type: none"> <li>○ Experience undertaken in other countries may be eligible for points if completed at a specialist training level. Please refer to Appendix 1 – Recognition of Prior Experience (RPE).</li> </ul> </li> <li>✓ Experience must be within past 5 years.</li> <li>✓ Experience must be a minimum of 10 weeks blocks at 1.0 FTE (or equivalent). No other denomination of blocks accepted.               <ul style="list-style-type: none"> <li>○ For example, 20 weeks at 0.5 FTE would be accepted.</li> </ul> </li> <li>✓ Gaps in O&amp;G rotations must be justified. Eg. Paternal leave, further study, block(s) of non-O&amp;G experience</li> </ul> <p>Documentary evidence required:</p> <ul style="list-style-type: none"> <li>• Statement of service confirming the term of O&amp;G experience</li> <li>• Hospital appointment letter must be provided for positions which commence after the close of applications.</li> </ul>
1.2 Clinical experience outside of O&G in New Zealand	<p><b>Points:</b></p> <ul style="list-style-type: none"> <li>0 Points (less than 46 weeks experience)</li> <li>2 points (46 to 91 weeks experience)</li> <li>3 points (92 weeks or more experience)</li> </ul> <p style="text-align: right;">0 or 2 or 3 points</p> <p><b>Criteria:</b></p> <ul style="list-style-type: none"> <li>✓ Experience at PGY 2 or above</li> <li>✓ Clinical experience in either Australia or New Zealand.</li> <li>✓ 12 months experience outside of O&amp;G will only be awarded points if followed by at least 12 months O&amp;G experience.</li> <li>✓ Experience must be a minimum of 10 weeks blocks at 1.0 FTE (or equivalent). No other denomination of blocks accepted.               <ul style="list-style-type: none"> <li>a. For example, 20 weeks at 0.5 FTE would be accepted.</li> </ul> </li> <li>✓ Clinical work experience outside of O&amp;G must be as a doctor. Points will not be awarded for work experience for other medical professions eg. Paramedic, Radiographer.</li> </ul> <p>Documentary evidence required:</p> <ul style="list-style-type: none"> <li>• Statement of service confirming the term of O&amp;G experience.</li> </ul>

- Hospital appointment letter must be provided for positions which commence after the close of applications.

**Section 1: Clinical Experience**  
maximum 15 points

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## 2. Academic

Category	Criteria and scoring
2.1 Academic excellence in Medical Courses	<p>Points:</p> <p><b>6 points</b> (1st place overall in medical course or 1st place in O&amp;G or a RANZCOG Women’s Health Award<sup>1</sup>)</p> <p><b>4 points</b> (1st place in the medical course in any other discipline outside of O&amp;G)</p> <p style="text-align: right;"><b>0 or 4 or 6 points</b></p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>✓ Obtained at an Australian or NZ University or Clinical School of more than 50 students.</li> <li>✓ Overseas University in the THES top 200 Universities in the areas for clinical, pre-clinical and health, not only the overall ranking of the University.</li> </ul> <p><b>Documentary evidence required:</b> Must support award stated and include number of students graduated from clinical school that year.</p> <p><sup>1</sup>Note: RANZCOG Women’s Health Award Program for participating University medical schools in Australia, New Zealand, Fiji and Papua New Guinea</p>

**Section 2: Academic  
maximum 6 points**

### 3. Research

\*Points can only be awarded for ONE of the Research Sections - 3.1 OR 3.2\*

Category	Criteria and scoring
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3.1 PhD	<p>Points:</p> <p><b>3 points</b> (PhD or equivalent doctorate degree (i.e. minimum of 3 years full-time))</p> <p style="text-align: right;">0 or 3 points</p>
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Criteria:

- ✓ Must be certified as 'passed' prior to application submission.
- ✓ Must be an Australian University
- ✓ Overseas University in the THES top 200 Universities in clinical, pre-clinical and health not the overall ranking.
- x MD/Masters not eligible

Documentary evidence required:

Certified copy of the PhD or equivalent doctorate degree

OR

#### 3.2 Publications and Presentations

3.2.1 1st author Publication(s) in PubMed and/or MedLine journal	<p>Points:</p> <p><b>1 point</b> - one publication</p> <p><b>2 points</b> - two or more publications</p> <p style="text-align: right;">0 or 1 or 2 points</p>
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Criteria:

- ✓ Must be 1st author
- ✓ Publication **must** be published or 'in press' i.e. research project was completed and in the process of being published.
- ✓ Articles must have been published in the previous five years prior to application.
- ✓ PubMed (<https://pubmed.ncbi.nlm.nih.gov>) and/or MedLine (<https://www.nlm.nih.gov/medline/index.html>) refereed journals only.

Documentary evidence required:

Publication title with PubMed or Medline reference number and URL link to publication.  
For those in-press, please provide formal notification from the journal/editor-in-chief.

Category	Criteria and scoring
3.2.2 Presentation at a Regional, National or International ASM or equivalent as 1st author only	<p>Points:</p> <p><b>0.5 point</b> - one presentation  <b>1 points</b> - two presentations  <b>1.5 points</b> - three presentations  <b>2 points</b> - four presentations</p> <p><b>Criteria:</b></p> <ul style="list-style-type: none"> <li>✓ Must be 1st author.</li> <li>✓ In person poster, E-poster and oral presentations accepted</li> <li>✓ There must be a competitive selection process leading up to the presentation.</li> <li>✓ Presentations that have been accepted and are scheduled to take place prior to start of training, are eligible for points.               <ul style="list-style-type: none"> <li>○ Must provide evidence that presentation is accepted at time of application.</li> </ul> </li> <li>✓ No specified timeframe within which presentations must have been presented</li> <li>✓ Must be different from the work submitted in Section 3.2.1 - Publications.</li> <li>✓ Presentations that have been presented multiple times will only be scored once.</li> </ul> <p>X Does not include hospital meetings or registrar presentation evenings.</p> <p>Documentary evidence:            Must include certificate for presentation with name, title of presentation and which ASM or equivalent presentation took place at stated. For those accepted but not presented yet, an email from the conference/organisers needs to be provided.</p>
<b>Section 3: Research            maximum 3 points</b>	

## 4. Professional

\*Points can only be awarded for ONE of the Professional Sections - 4.1 OR 4.2 OR 4.3\*

Category	Criteria and scoring
4.1 Related qualifications	<p>Points:</p> <p><b>4 points</b> - Successful completion NZ Diploma</p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>✓ Qualification must be completed prior to the closing date of application.</li> <li>X Not eligible for points: RANZCOG CWH, ARANZCOG (P) and ARANZCOG (Adv. P).</li> </ul> <p>Documentary evidence required:            Certified copy of NZ Diploma of O&amp;G</p> <p style="text-align: center; font-size: 2em;">OR</p>
4.2 Prevocational training	<p>Points:</p> <p><b>6 points</b> - Successful completion of Pre-Vocational Pathway (PVP)</p> <p>Criteria:</p> <ul style="list-style-type: none"> <li>✓ Pre-Vocational pathway requirements must be completed prior to the closing date of application.</li> </ul> <p>Documentary evidence not required – the College will verify completion.</p> <p style="text-align: center; font-size: 2em;">OR</p>



Category	Criteria and scoring
4.3 Professional development courses relevant to O&G (Course must be of minimum one day's duration)	<p><b>Points:</b></p> <p><b>1 point</b> – completion of 1 course  <b>2 points</b> – completion of 2 courses  <b>3 points</b> - completion of 3 courses</p> <p><b>Criteria:</b></p> <ul style="list-style-type: none"> <li>✓ Relevant to O&amp;G</li> <li>✓ Completed after 1 January 2022 (i.e. two years prior to year of application)</li> <li>✓ Minimum 5 hr duration</li> <li>✓ Minimum 5 CPD points/hours</li> <li>X Short industry courses are not eligible for scoring e.g. Implanon.</li> <li>X Compulsory hospital meetings and courses are not eligible for scoring e.g. audit, CTG and similar.</li> </ul> <p><b>Documentary evidence required:</b></p> <p>Certificate of attendance with applicant's name, name and date of course, duration in hours or CPD points/hours stated.</p> <p style="text-align: right;">0 or 1 or 2 or 3 points</p>

**Section 4: Professional maximum 6 points**

## 5. Rurality and Indigenous Origin

Category	Criteria and scoring
<p>5.1 Rurality – country-based GP, regional rural schooling</p>	<p><b>Points:</b>  <b>5 points</b></p> <ul style="list-style-type: none"> <li>Resident, for a minimum of three years during the period of secondary school education in an approved regional/rural location in New Zealand*</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>Minimum of two years as a General Practitioner (GP) in a single approved regional/rural location in New Zealand*</li> </ul> <p>2 points</p> <ul style="list-style-type: none"> <li>A minimum of one-year full time as a non-bonded medical student in a rural clinical school</li> </ul> <p><b>Criteria:</b>            *Approved regional/rural area is defined as any part of New Zealand that does not fall under the local authority boundaries of the City Councils of Auckland, Hamilton, Tauranga, Wellington, Porirua, Hutt, Upper Hutt, Christchurch, and Dunedin.</p> <p><b>Documentary evidence required:</b>            Supporting evidence must clearly address each of the requirements as per option above.  <span style="float: right;">0 or 2 or 5 points</span></p>
<p>5.2 Indigenous – Applicants indigenous to Australia or New Zealand</p>	<p><b>Points:</b>  <b>10 points</b> - The applicant is of Australian Aboriginal, Torres Strait Islander, Māori or Pacific descent OR identifies as a person of such heritage and is accepted as such by the relevant Indigenous community.</p> <p><b>Documentary evidence of the above is required.</b></p> <p style="text-align: right;">0 or 10 points</p>

**Section 5: Rurality and Indigenous Origin**  
**Maximum 15 points**

## 6. Outstanding Leadership and Altruism

Criteria:

- ✓ Only the highest scoring activity will be scored. Points are not accumulative.
- ✓ Each activity item must be in dot point form.
  
- X Lengthy statements that detail past employment, workplace accomplishments and individual aspirations will **NOT** be assessed.
- X Do **NOT** include Research, Audit, Teaching, Examining, Hospital roles, Professional Development courses or appointments as these can be rewarded elsewhere.
- X Do **NOT** include items specified in “Examples at Level that will **NOT** score points”.

Documentary evidence **required:**

- Must be provided for each separate activity item.
- Provide name, date, and duration of time commitment, role/responsibilities undertaken and justify how key principles are demonstrated.
- Late submission of documentation is not acceptable. Activities not accompanied by suitable documentation will be disregarded.

Category	Criteria and scoring
6.1 Outstanding Leadership	<p>Activities submitted must demonstrate the following key principles:</p> <ul style="list-style-type: none"> <li>✓ Leading a team</li> <li>✓ Unpaid</li> <li>✓ No reward</li> <li>✓ Vision</li> <li>✓ Goal</li> <li>✓ Cultural representation               <ul style="list-style-type: none"> <li>○ Such as Iwi (tribe) representative, governance role, or contribution to the understanding of mātauranga Māori (Māori knowledge).</li> </ul> </li> </ul> <p>Activities that will <b>NOT</b> score points:</p> <ul style="list-style-type: none"> <li>x Any school-based activities or achievements</li> <li>x Any religious activities</li> </ul> <p>Each activity will be scored on individual assessment and only the highest scoring activity will count.</p> <p style="text-align: right;">0 to 6 points</p>

Category	Criteria and scoring
6.2 Outstanding Altruism	<p>Activities submitted must demonstrate the following key principles:</p> <ul style="list-style-type: none"> <li>✓ Voluntary contribution</li> <li>✓ Related to welfare of others.</li> <li>✓ Improving the quality of life of others.</li> <li>✓ Involvement with disadvantaged communities or in a resource poor area.</li> <li>✓ Longevity and dedication - Minimum time commitment of 12 months.</li> <li>✓ Demonstrates current, consistent and ongoing commitment.</li> <li>✓ Not related to self-interests or hobbies or religion</li> <li>✓ Significant cultural contribution               <ul style="list-style-type: none"> <li>○ Such as contribution to local marae (meeting house), hapū (subtribe), iwi (tribe), or wānanga (education institution) voluntary contribution*</li> </ul> </li> </ul> <p>Activities that will NOT score points:</p> <ul style="list-style-type: none"> <li>✓ Religion associated activities</li> <li>✓ Blood donations</li> <li>✓ RSPCA</li> <li>✓ Surf life saving</li> </ul> <p>Each activity will be scored on individual assessment and only the highest scoring activity will count.</p> <p style="text-align: right;">0 to 5 points</p>

Section 6: Outstanding Leadership and Altruism  
 maximum 11 points

## Appendix 1:

### Recognition of Prior Experience (RPE)

Applicants to the FRANZCOG Training Program who have undertaken O&G specialist training overseas may be eligible for points in the Selection process.

#### **Application Process**

Applicants will indicate in their online application form if they have undertaken O&G specialist training in a country other than Australia and New Zealand.

Applicant will be required to provide the following documentation:

- A statement or certificate attesting to satisfactory performance in the relevant training program, from the appropriate college or certifying body.
- Evidence of successful completion of written and/or oral examinations in O&G (where applicable).
- Certificate of Registration Status, also known as Certificate of Good Standing or Certificate of Current Professional Status, from the jurisdiction(s) where the applicant is currently practising.

Note: Documents listed above must be attached to your application for FRANZCOG.

#### **Assessment criteria**

O&G experience will be considered only if obtained in a recognised training program with comparability to FRANZCOG Training, e.g. the Royal College of Obstetricians and Gynaecologists (RCOG) and the Royal College of Physicians of Ireland (RCPI).

The period of formal training must have commenced not more than five (5) years prior to the date of application.