Subspecialty Training

Post Year 3 Training

Progress Report

Trainee details

|  |  |  |  |
| --- | --- | --- | --- |
| Trainee Name |  | Trainee ID |  |
| Date Commenced Subspecialty Training |  | Date Clinical Training Completed |  |
| Current Employer |  | Months/ Year of Post Clinical Training |  |
| Scholarly Elective Research or Non-research Mentor Name |  | Exam Mentor (if different from Scholarly Elective Mentor) |  |

Training Requirements yet to be completed

Pages 2 – 4 Research Stream [ ]  Yes [ ]  No (All Subspecialty Training Programs)

Page 5 Non-Research Stream [ ]  Yes [ ]  No (CMFM Training Program only)

Page 6 Written examination [ ]  Yes [ ]  No

Page 6 Oral examination [ ]  Yes [ ]  No (not applicable to CU trainees)

Page 7 Trainee & Mentor Signatures

Important

**Trainees are encouraged to nominate a Subspecialist to act as a Mentor/Supervisor, who shall provide reports on the trainee’s progress following the completion of their clinical training requirements. These reports must be submitted within six (6) months post clinical training and every six (6) months thereafter until the completion of their outstanding training requirements.**

The purpose of the Post Year 3 Progress Report is to provide trainees with a platform on which to receive useful insights and feedback on their planned progress and identify and remedy any foreseeable difficulties that may impede successful completion of their research project or examinations.

The timeline must give a **DETAILED DESCRIPTION** of when the following aspects of the research project will be conducted over the course of the training program

Scholarly Elective

Research Stream Progress Report

To Be Completed By The Trainee

Important

Subspecialty trainees who commenced training prior **1 December 2018** are required to submit their research project for assessment within **two (2) years** of completion of the clinical component of subspecialty training and obtain satisfactory assessment of the research project within **three (3) years** of completion of the clinical component of subspecialty training.

Subspecialty trainees who commenced training from **1 December 2018** are required to submit their research project for assessment within **one (1) year** of completion of the clinical component of subspecialty training and obtain satisfactory assessment of the research project within **three (3) years** of completion of the clinical component of subspecialty training.

Title of Research Project:

Describe the progress made during this training period against the goals set and the timeline.

Progress Report

To Be Completed By Research Project Mentor

Please describe the progress made during this period against their set goals and timeline.

Role of the Trainee

Has the trainee been actively involved in their research? [ ]  Yes [ ]  No

Has the research project changed from the original proposal? [ ]  Yes [ ]  No

If Yes, how has the project changed and is this suitable to be considered for the

Subspecialty training? [ ]  Yes [ ]  No

Aims

Has the trainee made satisfactory progress in this area during the past six months? [ ]  Yes [ ]  No

*If no, please comment.*

### Literature Review

Has a literature review or a critical appraisal of the literature been undertaken? [ ]  Yes [ ]  No

*If no, please comment.*

### Research Content

Has the trainee shown clear progress and learning in research techniques? □ Yes □ No

Has the research progress as proposed in the timeline been followed in these six months? □ Yes □ No

### Results

Has the trainee been able to clearly describe any results established in the past six months?

□ Yes □ No □ N/A

*If no, please comment. (Next page)*

### Conclusion

Has the trainee been able to clearly outline any conclusions established in the past six months?

□ Yes □ No □ N/A

*If no, please comment:*

### Overall Opinion Of The Research Project Progress

Progress in the trainee’s Research Project at this stage of training is: Satisfactory □ Unsatisfactory □

Comments:

### Research Project Timeline

|  |  |
| --- | --- |
| Expected Progress in next six months | Tasks to be Completed |
|  |  |

Non-Research Stream Progress Report

To Be Completed By The Trainee

IMPORTANT

2021 Year 1 and 2 subspecialty trainees who commenced their non-research stream for assessment are required to submit their prospectively approved course within one (1) year of completion of the clinical component of subspecialty training and assessed as satisfactory within three (3) years of completing prospectively approved subspecialty training.

Title of Non-Research Stream course:

Name of Tertiary Institute or Professional College:

Non- Research Stream Timeline

The purpose of the Non-Research Stream Timeline is to provide trainees with a platform on which to receive useful insights and feedback on their planned progress and direction and to identify and remedy any foreseeable difficulties that may impede successful completion of this course.

The timeline must give a **DETAILED DESCRIPTION** of when the following aspects of the Non-Research Stream will be conducted over the course of the training program.

|  |  |  |
| --- | --- | --- |
| Type of assessment | Expected Completion Date | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# Examinations

### Written Examination

For trainees commencing subspecialty training **prior to 1 December 2016,** the maximum number of attempts at the subspecialty written examination will be **four (4).**

For trainees commencing subspecialty training **from to 1 December 2016,** the maximum number of attempts at the subspecialty written examination will be **three (3).**

What steps are you taking to ensure satisfactory completion of the written examination in the permitted timeframe?

### Oral Examination (not applicable to CU trainees)

For trainees commencing subspecialty training **prior 1 December 2016,** the maximum number of attempts at the subspecialty oral examination will be **four (4).**

For trainees commencing subspecialty training **from 1 December 2016,** the maximum number of attempts at the subspecialty oral examination will be **three (3).**

What steps are you taking to ensure satisfactory completion of the oral examination in the permitted timeframe?

Do you require any assistance from the College with respect to your research project or examinations?

Signatures

I have met with the above trainee and discussed any outstanding scholarly elective and/or examination requirements and agreed on a timeline for the next six months as above.

 **Mentor Name**:

**Mentor Signature:**

 **Date:**

I have discussed with my Mentor/Supervisor and agreed on a timeframe for my outstanding training requirements.

 **Trainee Name**:

**Trainee Signature:**

**Date:**

Trainees MUST NOT identify themselves as a Subspecialist until all training requirements are completed, including satisfactorily completed research project and written and oral examinations, and they have been certified by the RANZCOG Board.