

SUBSPECIALIST SIMG PARTIALLY COMPARABLE - 6 MONTHLY SUMMATIVE ASSESSMENT AND CLINICAL



THE ROYAL AUSTRALIAN
AND NEW ZEALAND
COLLEGE OF
OBSTETRICIANS AND
GYNAECOLOGISTS

This form should be used for assessing Partially Comparable Specialist International Medical Graduates (SIMG).

Full Name of SIMG: _____ Hospital: _____ State: _____

Full Name of SIMG Supervisor: _____ Date SIMG commenced position: ____/____/____

Report for six-month period: ____/____/____ to ____/____/____ Leave taken during reporting period: ____/____/____ to ____/____/____

Full time Part time (as per hospital contract) ____/____/____

Number of consultants who have contributed to this assessment

Number who have less than 10 contact hours per four-week period, with the SIMG: _____

Number who have greater than 10 contact hours per four-week period, with the SIMG: _____

When completing the report for each competency, indicate the number of consultants who give each rating. For example five consultants assess the SIMG. For the competency -Responsibility, Reliability and Initiative, two give a rating of Partially Demonstrated, and three rate the trainee as Demonstrated. This information should be recorded as follows:				
Competencies	Demonstrated	Partially Demonstrated	Not Demonstrated	Not Assessed* (*insufficient information)
Ratings to be collated by SIMG Supervisor from distributed Consultant Assessment Forms				
Demonstrates responsibility, reliability and initiative in undertaking clinical and other duties and follow up	3	2		

The following criteria, drawn from the RANZCOG Subspecialist Curriculum, should be addressed by the SIMG Supervisor in consultation with the Partially Comparable SIMG. The SIMG Supervisor should draw on information from other health and medical practitioners who have worked with the SIMG during this period. Ratings to be collated by the SIMG Supervisor from distributed Consultant Assessment Forms

Clinical Expertise

please indicate in number of consultants and not ticks

Competencies	Description	Demonstrated	Partially Demonstrated	Not Demonstrated	Not Assessed (*insufficient information)
Demonstrates responsibility, reliability and initiative in undertaking clinical and other duties and follow up	Demonstrates an ability to: <ul style="list-style-type: none"> • prioritise urgent and other tasks • deal with allotted duties • manage clinics and wards • organise appropriate testing and follow up of test results • provides a safe and effective management plan 				
Manages clinical load effectively in consultation with other members of the health team	Demonstrates an ability to: <ul style="list-style-type: none"> • consult effectively with senior staff and other health professionals where necessary • manage workload effectively in different clinical settings • consult with and manage multi-disciplinary health care services 				

SUBSPECIALIST SIMG PARTIALLY COMPARABLE - 6 MONTHLY SUMMATIVE ASSESSMENT AND CLINICAL



THE ROYAL AUSTRALIAN
AND NEW ZEALAND
COLLEGE OF
OBSTETRICIANS AND
GYNAECOLOGISTS

Demonstrates appropriate obstetric clinical procedural and surgical skills	Demonstrates an ability to: <ul style="list-style-type: none"> • proficiently manage and technically perform routine obstetric procedures • identify and proficiently manage obstetric complications • seek assistance from appropriate specialist colleagues when required 				
Demonstrates appropriate obstetric non-procedural skills	Demonstrates an ability to: <ul style="list-style-type: none"> • organise routine obstetric examinations, investigations and appropriate tests 				
Demonstrates appropriate gynaecological clinical procedural and surgical skills	Demonstrates an ability to: <ul style="list-style-type: none"> • proficiently manage and technically perform routine gynaecological procedures • identify and proficiently manage gynaecological problems and complex medical conditions • seek assistance from appropriate specialist colleagues when required 				
Demonstrates appropriate gynaecological non-procedural skills	Demonstrates an ability to: <ul style="list-style-type: none"> • organise routine gynaecological examinations, investigations and appropriate tests 				
Demonstrates appropriate documentation and organisational skills	Demonstrates an ability to: <ul style="list-style-type: none"> • take a relevant history • write legible and clear records • organise and prioritise urgent tasks • give an effective clinical handover 				
Demonstrates continued improvement in medical expertise, clinical reasoning and judgment	Demonstrates an ability to: <ul style="list-style-type: none"> • access, interpret and apply knowledge to make accurate diagnoses • apply effective clinical reasoning • provide effective and ethical diagnostic, therapeutic and surgical management • consider cost-effectiveness in clinical decision-making • use agreed clinical protocols and procedures 				

Academic Abilities

Competencies	Description	Demonstrated	Partially Demonstrated	Not Demonstrated	Not Assessed (*insufficient information)
Demonstrates appropriate theoretical knowledge of specialty and principles of evidence-based medicine	Demonstrates an ability to: <ul style="list-style-type: none"> • actively seek information • critically appraise sources • interpret the results of research • apply evidence-based medicine 				

SUBSPECIALIST SIMG PARTIALLY COMPARABLE - 6 MONTHLY SUMMATIVE ASSESSMENT AND CLINICAL



THE ROYAL AUSTRALIAN
AND NEW ZEALAND
COLLEGE OF
OBSTETRICIANS AND
GYNAECOLOGISTS

Demonstrates teaching at both undergraduate and postgraduate level	Demonstrates an ability to: <ul style="list-style-type: none"> ● apply apprenticeship learning principles ● provide guidance, advice and feedback to junior staff ● seek opportunities to teach in clinical situations ● tailor learning experiences to address own and other's knowledge deficiencies and learning needs 				
Demonstrates attendance and participation at continuing education meetings	Demonstrates an ability to: <ul style="list-style-type: none"> ● consistently attend and participate at timetabled education meetings ● attend organised educational activities, scientific meetings, workshops and conferences 				

Professional Qualities

Competencies	Description	Demonstrated	Partially Demonstrated	Not Demonstrated	Not Assessed (*insufficient information)
Communicates effectively with patients and their families	Demonstrates an ability to: <ul style="list-style-type: none"> ● listen attentively and answer questions fully ● form therapeutic relationships with patients, relatives and colleagues ● provide courteous and helpful guidance to patients ● show empathy and sensitivity to cultural and linguistic diversity ● respect patients in their care 				
Relates appropriately and communicates effectively with other members of the health care team	Demonstrates an ability to: <ul style="list-style-type: none"> ● work positively as a team member in different clinical settings ● show respect and establish professional relationships ● exhibit personal and interpersonal professional behaviours ● manage workplace differences and conflicts 				
Accepts constructive feedback	Demonstrates an ability to: <ul style="list-style-type: none"> ● accept and act upon feedback from colleagues, allied health staff, patients and their relatives ● recognise limits of own expertise 				
Reviews and updates professional practice	Demonstrates an ability to: <ul style="list-style-type: none"> ● practice risk management ● participates in clinical governance and audits 				



SIMG Supervisor's summary comments

Areas of strength

Areas of strength highlighted by the consultants, other assessors and your own observations within the relevant domains.
Please give examples of specific competencies.

Suggestions for development

Suggestions for development highlighted by the consultants, other assessors and your own observations within the relevant domains.
Please give specific examples of competencies where improvement is needed.

SUBSPECIALIST SIMG PARTIALLY COMPARABLE - 6 MONTHLY SUMMATIVE ASSESSMENT AND CLINICAL



THE ROYAL AUSTRALIAN
AND NEW ZEALAND
COLLEGE OF
OBSTETRICIANS AND
GYNAECOLOGISTS

Summative performance (in this six-month period)

The overall performance of the SIMG in this 6-month period has been:

- Satisfactory or
- Referred for review to the SIMG Assessment Committee*

*If referred to the SIMG Assessment Committee Chair due to SIMG Trainee being BELOW expectation in relevant competencies, a Remedial Development Plan (RDP) MUST be submitted with the Summative Assessment. The RDP template can be found on the RANZCOG website at www.ranzcog.edu.au

I have discussed this Summative Assessment and Clinical Training Summary with the SIMG.

SIMG Supervisor: _____

Date: ____/____/____

My SIMG supervisor has discussed this assessment with me:

SIMG: _____

Date: ____/____/____

Noted by the Subspecialty Committee Chair

Signature: _____ Date: ____/____/____

This 6 month Summative Assessment and Clinical Training Assessment Summary is

- Satisfactory or
- Not Satisfactory

SIMG Assessment Committee Chair:

Signature: _____ Date: ____/____/____

SUBSPECIALIST SIMG PARTIALLY COMPARABLE - 6 MONTHLY SUMMATIVE ASSESSMENT AND CLINICAL



THE ROYAL AUSTRALIAN
AND NEW ZEALAND
COLLEGE OF
OBSTETRICIANS AND
GYNAECOLOGISTS

<p>SIMG and Supervisor Instructions</p> <p>This six-monthly Summative Assessment and Clinical Summary (SACT) is an important record of the SIMGs' progress and assessment</p> <ul style="list-style-type: none"> The SIMG and the SIMG Supervisor must meet within the last 2-4 weeks of the supervised period. It is the responsibility of the SIMG to ensure that the SIMG Supervisor is available to meet with the SIMG to discuss the SACT prior to submission. The SIMG Supervisor, or their nominee, is responsible for distributing and collecting the Consultant Assessment forms which are the basis for the SACT, <i>NOT</i> the SIMG. Both the SIMG and SIMG Supervisor must sign the SACT. Please ensure that all details are completed on each page of the SACT, including the SIMG name. Submit the six-month documentation as a single document. If pages of the document are separated, collate them before submission. It is the SIMG's responsibility to submit the completed SACT to the SIMG Team at College House for review and signing by the Subspecialty Committee Chair and SIMG Assessment Committee Chair. This must be done not more than six weeks from the end of the relevant period. Both SIMG and SIMG Supervisor should retain a copy of each six-monthly SACT and three-monthly Formative Appraisal Reports. If the SIMG Supervisor ticks the box "Referred for Review to the SIMG Assessment Committee Chair" on this SACT, a remedial plan (RDP) MUST be submitted with this Summative Assessment. The RDP template can be found on the RANZCOG website, www.ranzcog.edu.au If a SIMG receives 3 "Not Satisfactory" assessments in the course of their supervised practice period, this may result in removal from the SIMG Assessment Pathway. 	<p>Submission of SIMG documents by the due date</p> <ul style="list-style-type: none"> If the six-month Summative Assessment & Clinical Summary is not submitted within six weeks of the end of the relevant period, the entire six-month period will not be credited and will result in a "Not Satisfactory" assessment. If this occurs a second time, the SIMG will face removal from the program. SIMGs who believe they have valid grounds for not submitting their documents or their assessment documents by the due date, should apply via the <i>Exceptional Circumstances for Special Consideration Application Form</i> and submit documentary evidence along with the administrative fee, when they submit the six-monthly Summative Assessment & Clinical Training Summary report to the SIMG Coordinator at College House. This form can be accessed on the College website. The <i>Exceptional Circumstances for Special Consideration Application Form</i> must be received within 72 hours of the due date for submission of the relevant six-monthly SACT. Note to SIMG Supervisors Hand Consultant Assessment Reports to between 2 and 6 consultants who work closely with, and are best able, to assess the SIMG's performance. After collating the Consultant Assessment reports, the SIMG Supervisor must recommend whether the assessment report is assessed as "Satisfactory" or "Referred for Review" to the Subspecialty Chair and the SIMG Committee Chair, noting that the report must be referred if two (2) or more consultants rate a SIMG as "not demonstrated" for their level of supervised practice for two or more competencies, regardless of the domain(s) in which the competencies are located. If the box "Referred for Review" to Subspecialty Chair Committee and the SIMG Committee Chair is ticked by the SIMG Supervisor, a Remedial Development Plan (RDP) MUST be developed with the and submitted with the six-monthly Summative Assessment & Clinical Training Summary. The RDP Template is located at: www.ranzcog.edu.au
<p>Before submission of documents to the SIMG Coordinator at College House, please use the following checklist to ensure all relevant areas have been completed. Failure to send correctly completed forms will result in a delay in processing and may result in the period not being credited.</p> <ul style="list-style-type: none"> <input type="checkbox"/> SACT form completed in full; <input type="checkbox"/> SIMG Trainee and SIMG Supervisor have discussed performance and progress during the period covered by this six-monthly SACT. <input type="checkbox"/> SACT has been signed by both SIMG Supervisor and SIMG. 	<p>PLEASE RETURN THIS FORM TO:</p> <p>SIMG Coordinator RANZCOG</p> <p>254 – 260 Albert St East Melbourne VIC 3002 AUSTRALIA</p> <p>Phone +61 3 9412 2970 / 2945 Fax +61 3 9412 2956 Email simg@ranzcog.edu.au</p> <p>For any queries relating to the SIMG Pathway, please contact the SIMG Department at College</p>