

# RANZCOG CPD Activities Framework

## Continual Professional Development (CPD) Framework

### Domains and Annual Hourly Requirements

Total Annual (hours)	Educational Activities (EA)	Outcome Measurement (OM)	Performance Review (PR)	Remaining hours across OM/PR	Remaining Hours across any domain
50	13	5	5	16	11

Mandatory annual CPD requirements		CPD Resources
RANZCOG Subspecialists:	<ul style="list-style-type: none"> <li><b>All:</b> Minimum of 35 hours must be related to your subspecialty scope of practice.</li> <li><b>Gynaecological Oncology (CGO):</b> 20 hours of multidisciplinary meetings</li> <li><b>Reproductive Endocrinology and Infertility (CREI) and Urogynaecology (CU)</b> <ul style="list-style-type: none"> <li>inclusion of at least one goal in your (PDP)* from one of the following areas: <ul style="list-style-type: none"> <li>Education and Training/Leadership/Governance</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><a href="#">CPD Resource Hub</a></li> <li><a href="#">CPD Templates</a></li> <li><a href="#">Cultural Safety Practice</a></li> <li><a href="#">Professionalism and Ethical Practice</a></li> <li><a href="#">LGBTQIA+ Inclusive Practice</a></li> <li><a href="#">CPD Approved Events/activities</a></li> <li><a href="#">Workshops, Programs and eLearning</a></li> <li><a href="#">CPD Framework Definitions Guide</a></li> <li><a href="#">CPD Portal (Integrate) Users Guide</a></li> </ul>
ALL Fellows and Members	<ul style="list-style-type: none"> <li>Professional Development Plan (PDP)*</li> </ul>	
All Aotearoa Fellows and members	<ul style="list-style-type: none"> <li>Structured Annual Conversation</li> </ul>	
Board/Council members & Training Supervisors	<ul style="list-style-type: none"> <li>Operating with Respect eLearning module or an equivalent training program</li> </ul>	
Board/Council members/ Committee Chairs and Training Supervisors	<ul style="list-style-type: none"> <li>Completion of AIDA/RANZCOG training programs or equivalent <b>OR</b></li> <li>Completion of Application of Hui process/Meihana Model</li> </ul>	

## CPD Framework – Domain and Activity List

Educational Activities	Outcome Measurement	Performance Review
Includes participation in structured learning, self-directed learning, education events, involvement in leadership roles and College activities.	Includes measurement of outcomes of care using your data or research, benchmarking of practice with best practice, reflecting on and/or evaluating patient outcomes.	Reviewing, reflecting and gaining feedback on your own performance including your knowledge, skills, behaviours and work process. This can include feedback from peers, colleagues and patients.
<b>Committees, working and project groups</b>	<b>Audits / Data Review</b>	<b>Clinical Meetings – (feedback you have received)</b>
<ul style="list-style-type: none"> <li>External medical committees, working party / project groups</li> <li>Organising committee e.g. conference</li> <li>RANZCOG committees / working party / project groups</li> <li>Regional, government or national policy advisory bodies</li> <li>Formal presentations at Committees, working/project groups</li> </ul>	<ul style="list-style-type: none"> <li>Quality improvement (QI) project</li> <li>Clinical audit</li> <li>Compare processes or health outcomes with best practice</li> <li>Mortality &amp; Morbidity Meeting (Analysis of patient outcomes)</li> <li>Surgical audit</li> <li>Pre/post operation/procedure audit</li> <li>UGSA Pelvic floor data audit</li> <li>Root cause analysis</li> <li>Clinical case review</li> <li>C-QUIP – self managed audit</li> <li>Case-based discussions</li> <li>QI projects related to cultural safety/ health equity/ professionalism/ ethics</li> </ul>	<ul style="list-style-type: none"> <li>Case review meetings</li> <li>Mortality &amp; Morbidity meetings</li> <li>Pathology Audit / Clinicopathological meetings</li> <li>Multidisciplinary team meetings</li> <li>Goal setting/strategic planning for practice/unit</li> </ul>
<b>Conference / Workshop / Courses</b>	<b>Resources: where contribution is based on review of data/measurement of outcomes</b>	<b>Self-evaluation and reflection for any activity</b>
<ul style="list-style-type: none"> <li>Conference / workshop / course attendance</li> <li>Convening and/or formal presentation at conferences, workshops, state/national or international meetings</li> <li>Delivering Presentation/ Research updates</li> </ul>	<ul style="list-style-type: none"> <li>Develop or review educational resources for quality improvement</li> <li>Guideline / Protocols / Statement (e.g. RANZCOG, hospital, regional)</li> <li>Examination question writing - author</li> </ul>	RANZCOG self-evaluation & reflection tool
<b>Research preparation</b>	<b>Publications: where contribution is based on review of data/measurement of outcomes</b>	<b>Operating / Performing procedure with a peer/team</b>
<ul style="list-style-type: none"> <li>Developing surveys</li> </ul>	<ul style="list-style-type: none"> <li>Author or reviewer - Chapter, book</li> <li>Author or reviewer - Scientific journal / medical publication</li> <li>Author or reviewing or named investigator - Paper in scientific peer reviewed journal (e.g. ANZCOG)/Scientific meeting abstracts</li> <li>Reviewer of scientific meeting abstracts</li> </ul>	<ul style="list-style-type: none"> <li>Operating / Performing procedure with a peer</li> <li>Pre/post operation/procedure review and reflection</li> <li>Direct observation of practice in team setting</li> <li>Simulation activity with peers/facilitators</li> </ul>
<b>Learning Activities</b>	<b>Reports: where contribution is based on review of data/measurement of outcomes</b>	<b>Peer Review/feedback/Self reflection</b>
<ul style="list-style-type: none"> <li>eLearning (e.g Acquire)</li> <li>Reading, viewing, or listening to educational material</li> <li>Journal Clubs</li> <li>Formal post-graduate studies/PhD</li> </ul>	<ul style="list-style-type: none"> <li>Assessing incident reports</li> <li>Leading, analysing, writing reports on healthcare outcomes</li> </ul>	<ul style="list-style-type: none"> <li>Undertake an Annual Conversation</li> <li>Professional Development Plan</li> <li>Peer review/feedback of own performance</li> <li>Undertake 360-degree MSF as participant</li> <li>Workplace performance appraisal</li> <li>Mentoring (review of own performance)</li> <li>Joint review of cases</li> <li>Peer support groups / Network group</li> <li>Teaching (review of feedback from medical students/ registrars) RANZCOG Supervisor / Examiner / Assessor / Interviewer</li> <li>(review of feedback from trainees, peers, candidates)</li> <li>Articles for journals - peer review/feedback</li> <li>Surgical feedback from a peer</li> <li>PROMPT (receiving feedback on performance)</li> <li>Patient experience feedback</li> </ul>
<b>Teaching / Supervision / Mentoring / Examining</b>		
<ul style="list-style-type: none"> <li>Examiner for non-RANZCOG exams e.g. university, hospital, DDU</li> <li>Teaching e.g. registrars, medical students, in-hospital</li> <li>Supervision, formal programs</li> <li>Facilitating workshops</li> <li>Mentoring (e.g. trainee, SIMG, or other O&amp;G mentee)</li> <li>RANZCOG Examiner</li> <li>RANZCOG Assessor / Interviewer</li> <li>RANZCOG Training Supervision</li> <li>Research supervisor</li> </ul>		

**RANZCOG Programs****PROMPT program (NZ)**

PROMPT - RANZCOG Train the Trainer (T3) course

**C-QulP program**

Colposcopy online learning program (COLP)

Colposcopy course (face to face or virtual)

**FSEP program**

FSEP Full-day workshop

FSEP Refresher program

FSEP Online

**Nuchal Translucency Online Learning Program (NTOLP)****Supervisor Training Workshop****Clinical Education Training eLearning module: Part 1 (CET1)****Clinical Education Training eLearning module: Part 2 (CET2)****RANZCOG Mentoring program****Prevocational Pathway (PVP)****Transition to Retirement Program****Leadership Program****Cultural Safety activities**

RANZCOG Intercultural Competency eLearning module

Application of Hui Process / Meihana Model to clinical practice

AIDA Cultural Awareness eLearning module

Employer Cultural Safety programs

**RANZCOG Accreditation Site Visits**

Pre-visit activities

**RANZCOG Practice Visits**

Visiting Fellow

**Health and wellbeing activities**

Activities that support health and wellbeing (e.g. Emotional Intelligence Workshop)

**Bullying, discrimination, and sexual harassment training programs**

RCOG e-Learning

RANZCOG Respectful Workplaces Workshop

Employer Speak-up for Safety, Respect at Work programs

**Other Educational Activity****Quality Programs: where contribution is based on review of data/measurement of outcomes**

CQUIP: National Screening Unit (NSU) Audit report

Nuchal translucency (NT) program annual audit and software renewal

Fetal Surveillance Education Project pre/post audit

**Research**

Research project

**Report Writing**

Medico-legal work (report, expert witness)

Assessing incident reports

Reports on healthcare outcomes

**RANZCOG Accreditation Site Visits**

Site Visit

Post visit report

Progress report review

Post-visit report update

**RANZCOG Practice Visits**

Visiting Fellow final written report

**Other Outcome Measurement Activity****RANZCOG Practice Visits Feedback and Reflection**

RANZCOG Practice Visits - Visited Fellow performance feedback and reflection

RANZCOG Practice Visits - Visiting Fellow performance feedback and reflection

Visited Fellow – review of all aspects of practice

**Other Performance Review Activity**

Suggested CPD activities and resources for Fellows in private practice, non-clinical practice, semi-retirement, approaching retirement regional practitioners,

- **[OM] - Case based discussions**, where you can set up your own group meetings with colleagues/peers to discuss cases.
  - Use the college template to help you organise group case discussions and local M&M Meetings.
- **[OM] – Audit Activity.** Look at type of cases at different practices.
  - What was the main reason for the audit?
  - Enough resources to make diagnosis
  - Keep in touch with practice to see outcome.
- **[PR] – What was learned at different sites** (reflection) and feedback to locum site
- **[OM] – Practice audit on site.**
- **[PR] – Assisting with surgery and Peer Review**