Checklist for SMEs & Education Providers

eLearning Module Review

|  |  |  |
| --- | --- | --- |
| **Module name:** | **Reviewer:** | **Date:** |

Purpose

The checklist is designed to be used by Subject Matter Experts (SMEs) or Education Providers to evaluate an eLearning module in three key areas: Content, Education standards, and Accessibility.

Checklist

**Y= Yes N= No**

| Criteria | | | Y | N | Comments  *Please provide suggestions for improvement and/or explanatory comments* | |
| --- | --- | --- | --- | --- | --- | --- |
| Content |  |  | | | |  |
| Content is organised by topics or headings that follow a logical sequence | | |  |  |  | |
| Content is supported by evidence-based research, and referenced throughout | | |  |  |  | |
| Content is accurate and up-to-date (i.e. references the most recent guidelines, standards, research) | | |  |  |  | |
| Images/diagrams complement the text (purpose is clear, explanation/context is provided) | | |  |  |  | |
| Content is complete (i.e. there are no major gaps in information/educational content) | | |  |  |  | |
| Education standards |  |  | | | |  |
| The purpose/aim of the module is clearly articulated | | |  |  |  | |
| The learning outcomes are clear and are at the right education level for the intended audience. | | |  |  |  | |
| There are a variety of active learning opportunities e.g., interactive elements, drag and drops, quizzes, application tasks, case studies, critical thinking | | |  |  |  | |
| There are opportunities for feedback and reflection e.g., in-built feedback to quizzes, suggested solutions to case studies, self-reflection opportunities | | |  |  |  | |
| There is a reinforcing activity (i.e. end of module quiz) | | |  |  |  | |
| The assessment is aligned with the learning outcomes i.e., participants have an opportunity to demonstrate their new knowledge/skills | | |  |  |  | |
| Accessibility & functionality |  |  | | | |  |
| Links are active and work correctly | | |  |  |  | |
| Media (videos, images) display/play correctly | | |  |  |  | |
| Learning interactives work correctly (drag and drops, click and reveal, quizzes etc.) | | |  |  |  | |

|  |
| --- |
| Additional comments / next steps |
|  |