






3-Monthly Formative Appraisal

Questions and Answers

Questions	Answers
<p>How do I access the online FRANZCOG 3-Monthly Formative Appraisal</p>	<p>The 3-Monthly Formative Appraisal is available via the following link: https://logbook.my.ranzcog.edu.au</p> <p>You can also navigate to the online 3-Monthly Formative Appraisal by visiting the RANZCOG website, selecting Education and Training, Specialist Training and then clicking on 'LOGIN Online Portfolio' (on the left hand side menu).</p>
<p>What is my User Name and Password?</p>	<p>User Name = College ID (Same as your my.ranzcog and CLIMATE user name)</p> <p>Password = same password that you have been using to log into <i>my.ranzcog</i> and CLIMATE.</p>
<p>What if I forgot my password?</p>	<p>Click on the Forgotten Password link available under the green Login button. Enter your RANZCOG email address to reset your password.</p> <p> Changing your password for https://logbook.my.ranzcog.edu.au doesn't change your <i>my.ranzcog</i> and CLIMATE password.</p>
<p>When can I access the 3-Monthly Formative Appraisal?</p>	<p>From the commencement of the 2016 regional training year:</p> <ul style="list-style-type: none"> ❖ March 2016: New Zealand ❖ Mid April 2016: Australian Capital Territory, New South Wales, Northern Territory, South Australia, Tasmania, Queensland, Victoria and Western Australia
<p>What can I use to access the 3-Monthly Formative Appraisal?</p>	<ul style="list-style-type: none"> ✓ Desktop ✓ Laptops ✓ Smart phones ✓ Tablet devices <p> For optimal performance, it is recommended that you use your Desktop, Laptop and Tablet devices due to the size of the 3-Monthly Formative Appraisal forms. Mobile phones need a lot of scrolling and resizing of the form.</p>
<p>What browser can I use?</p>	<ul style="list-style-type: none"> ✓ IE12 ✓ IE11 ✓ IE10 ✓ Latest versions of Firefox ✓ Latest version of Chrome ✓ Latest version of Safari <p> Update to the latest version of your preferred browser for optimal performance. You may experience suboptimal performance with older browsers (e.g. Internet explorer 8 and 9).</p>

Questions	Answers
Is the online 3-Monthly Formative Appraisal mandatory?	<p>Yes, the online Formative Appraisal is mandatory for all FRANZCOG trainees from the commencement of the 2016 regional training year.</p> <p>Paper forms will no longer be accepted after the Formative Appraisal component is available online.</p>
What about my FRANZCOG Formative Appraisals prior to 2016?	<p>Trainees are required to keep all their pre 2016 Formative Appraisals and present them to the College when applying for Fellowship.</p> <p>When assessing applications for Fellowship, the College will review the pre 2016 paper-based Formative Appraisal forms in combination with the post 2016 Formative Appraisals recorded online.</p>
Tell me about some of the online Formative Appraisal features?	<ul style="list-style-type: none"> ✓ Availability of Progress Summary for Formative Appraisals ✓ Automatic assignment to relevant users (Supervisors, Regional Officers and Chairs) ✓ Supervisor reassignments on Formative Appraisals available ✓ Emails triggered to Trainee and New Supervisor following Supervisor reassignment on the Formative Appraisal ✓ Searching and Filtering capability
Where do I go for Help and more information?	<ul style="list-style-type: none"> ➤ For issues, email: support@ranzcof.edu.au ➤ To learn more, read: FRANZCOG 3-Monthly Formative Appraisal User Manual.
What else is going online?	<p>Over the next twelve months, Prospective Approvals, Recording of Workshops, APSSs, IHCA's and Six-monthly Summative Assessments will be transitioned online.</p> <p>Watch for email updates.</p>